

Maryland Fencing Club Weekly Private Lesson Policies August 2010

There are two kinds of private lessons: a retail priced lesson, and a weekly lesson. Retail priced lessons are normally \$30 each. They are purchased in advance as a fixed quantity, are scheduled for a specific day/time. You take as many lessons as you paid for, and you do not lose them for any reason except if you cancel and/or are absent with less than 24 hours notice.

Regular, weekly lessons through club memberships are offered at a significantly reduced cost (approx. \$17 each). The reduced cost of these lessons requires some conditions and policies, which are detailed below.

Required Uniform, Warm-up: Fencers must spend at least 5 minutes physically warming up before a weekly lesson, and they must be dressed in full USFA regulation uniform for the lesson.

Frequency, Duration: Weekly lessons will be scheduled on a specific day each week. The number of lessons will vary each month, according to how many times that day occurs. The fencer does not have a specific number of lessons per month, rather, he/she has a specific number of lessons per week. Weekly lessons are usually 15 to 20 minutes in duration.

Time: Weekly lesson start time is approximate. If the coach does not/cannot start your lesson within 20 minutes of your scheduled start time, you may ask for a make-up at another time.

Coach: The coach who gives your lesson may vary depending on circumstances.

Holidays: The club is closed for major holidays (e.g. Thanksgiving, Christmas). These days off will be announced at least two weeks in advance. Weekly lessons that happen to fall on these days will not be rescheduled or otherwise made-up.

Inclement Weather: If the Harford County Public Schools are closed on a given day because of the weather, weekly lessons may be canceled as well, with no make-up. Sometimes the bad weather is in the morning, and the club will still be open in the evening, so please check your e-mail, the fencing club web site, or contact Coach Paye to see if the club is open or closed.

Time Off: Approximately 30 days throughout the year, the club will be closed for out-of-town tournaments, vacation, and the like. These time off periods will be announced at least 7 days in advance. There are no make-ups for weekly lessons during these times.

Coach Cancellations: On the rare occasion the coach needs to cancel the weekly lesson with less than 7 days notice, you are entitled to a make-up.

Student Absence: If a student needs to miss a lesson, he/she must make arrangements with the coach at least 24 hours in advance of the lesson if he/she wants a make-up lesson.

MAKE-UP/RESCHEDULING LESSONS

Fencers can make-up a weekly lesson in one of these two ways:

1. Lesson Swap: If a fencer cannot be present for his/her lesson and would like a make-up, he/she is strongly encouraged to trade lessons with another fencer that same week, if possible. While advance notice for this is helpful, it is not required.

2. Reschedule: If the fencer cannot trade day/time slots with another fencer, or if the make-up lesson needs to be on the following week of the missed lesson, then he/she may schedule a make-up at any time there is a free lesson slot on the Private Lesson Schedule as shown on the club web site. The coach needs at least 24 hours advance notice for this kind of rescheduling.